

REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 1 on Wednesday, June 4<sup>th</sup>, 2014 at 5:30 p.m.

The following members were present: Dave Legits, Mike McKenna, Barry Gustafson, Leroy Anderson and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District  
Chief Randy Mirowski, Loveland Fire and Rescue Department  
Greg Ward, Loveland Fire and Rescue Department  
Renee Wheeler, Loveland Fire and Rescue Department  
Bill Lundquist, Big Thompson Canyon Volunteer Fire Department  
Tim Brady, Big Thompson Canyon Volunteer Fire Department  
Bob Boggio, Rural Citizen

President Legits called the meeting to order.

The minutes of the May 7<sup>th</sup>, 2014 regular meeting were presented. Director Swanty requested that there be a change on Paragraph 3 to provide that the last sentence in the first paragraph should read as follows: "...should either include the Loveland Rural Fire Protection District or only refer to the Loveland Fire Rescue Authority". Upon motion by McKenna, seconded by Swanty, and unanimously carried, the minutes were approved with the change requested by Director Swanty.

White presented the May 2014 bills. Upon motion by Gustafson, seconded by McKenna, and unanimously carried, the following bills were approved:

Loveland Fire Rescue Authority (1)	\$	<b>142,124.00</b>
City of Loveland		
Canyon Facilities (2)		<b>75.20</b>
Poudre Valley REA		
Canyon Facilities (2)	30.01	
Canyon Facilities (2)	30.12	<b>60.13</b>
Qwest		
Canyon Facilities (2)		<b>100.00</b>
Qwest		
Canyon Facilities (2)		<b>300.00</b>
CIRSA		
Miscellaneous (5)		<b>500.00</b>
CIRSA		
Miscellaneous (5)		<b>164.00</b>
Haynie & Company		
Bookkeeping (8c)		<b>250.00</b>
Gregory A. White		
Legal Fees (12a)		<b>3,060.00</b>
Gregory A. White		
Administrative Fee (12b)		<b>1,000.00</b>
Board Secretary Fee (8a)		<b>320.00</b>
Dave Legits		
Board Meeting (8b)		<b>50.00</b>

Mike McKenna	
Board Meeting (8b)	<b>50.00</b>
Leroy Anderson	
Board Meeting (8b)	<b>100.00</b>
Jeff Swanty	
Board Meeting (8b)	<b>100.00</b>

TOTAL   \$   148,303.33

White and President Legits presented the bills for Station No. 9 for ratification of payments made for construction of Station No. 9. Upon motion by Gustafson, seconded by McKenna, and unanimously carried, the following bills for Station No. 9 were ratified:

- Johnson's Corner in the amount of \$325.20
- Rastra Holding LLC in the amount of \$6,250.00
- Rastra Holding LLC in the amount of \$14,803.04
- Barton Supply in the amount of \$3,480.00

White presented the financial report. Director Swanty requested a clarification of a \$49,523 difference between a Change in Net Position and Liabilities from the March Financial Reported. White stated he would confer with Lauren Scott to provide the clarification to Director Swanty.

Chief Mirowski gave the Chief's Report. Mirowski stated that the City had closed on the purchase of the 4 acre parcel west of the current Training Center for future expansion. The Department will begin design of new facilities, but no funds are currently available for any construction of said facilities. Director Gustafson inquired as to whether or not new facilities would be designed for local needs or would consider the possibility of regional use including revenue. Mirowski and Chief Ward both provided information which indicated that there is limited revenue opportunity for a Training Center, and any new training facilities will be designed to meet local needs. Director McKenna stated that any new training facility should be designed for local use.

Mirowski reported on the May 29, 2014, Fire Authority Board meeting. The Fire Authority Board was presented with a schedule prepared by City Manager Cahill concerning the Fire Chief hiring. Cahill went through the hiring process with the Board and confirmed the decision that the Fire Authority Board will be responsible for the hiring of the Fire Chief. White presented a copy of the schedule to the Rural Board for its information. White stated that it was his opinion that the decision to have the Fire Authority hire the new Fire Chief was a major step forward in the maturization of the Fire Authority. Mirowski also recognized Director Swanty's efforts to solidify the hiring of the Fire Chief through the Fire Authority Board.

Mirowski reported the Fire Authority Board approved the Department's proposal for seeking accreditation. The approval allows the Department to move forward towards accreditation. This accreditation will be at least a two year process with the current target for achieving accreditation in August, 2016. The proposal presented by the Department for accreditation makes use of current personnel and has limited budgetary impact.

Mirowski reported that great progress is being made on new Station No. 2 with the project currently under budget and the target date of October 15, 2014, still being met.

Recently the Thompson Valley Emergency Management Services (TVEMS) Board voted to move forward with the purchase of old Station No. 2. Chief Mirowski and TVEMS Chief Leshner will meet to begin that process.

Renee Wheeler gave the Public Safety Administrator's Report. Wheeler reported to the Board on the City's Priority Based Budget process. This is moving forward with the Department having received its feedback which the Department is reviewing. Wheeler reported the 2015 Budget process has commenced. Wheeler requested any questions concerning the latest Budget Biz. There were none.

In the absence of Chief Sparks, Mirowski gave the Community Safety Division report. The residential fire sprinkler system initiative is moving forward. On June 11, 2014 there will be a combined meeting of FRAC and the City's Construction Advisory Board at the Training Center to review information including a presentation by the Cheyenne Fire Department on the effectiveness of residential sprinkler systems. Board members are invited to attend this meeting.

Mirowski reported upon completion of the City's Public Work's facility in the fall, Public Work's Staff housed in the first floor of Station No. 1 will move to the new facility. The ground floor of Station No. 1 will be turned into a permit center. The details of this operation are yet to be completed. Mirowski does not envision any moving of Fire Department personnel from the second floor.

Chief Ward gave the Operations Division report. A pre-construction conference was held with Pierce for the Tower Ladder Truck. The apparatus is scheduled to be delivered in November. A new pick-up has been placed in service, and is being used by Chief Sparks.

Chief Ward reviewed significant incidents last month including an apartment fire on Glenda Drive which resulted in a quick reduction of the fire; a report on the events of May 23<sup>rd</sup> which included a two alarm fire in the Berthoud Fire Protection District, and two working structure fires within the LFR response area. The Department, at one time, had six recall companies, mutual aid with PFA, Windsor, and Greeley to respond to 40 calls in an eight hour period.

Ward presented a video of a response to a structure fire on Eugene Drive which shows the operational capabilities of the Department.

Canyon Chief Lundquist gave the Canyon Department report. May was a slow month for incidents. Lundquist reported that there were seven seasonal wildland firefighters certified for response during the wildland fire season this summer. Also, the Canyon Department is interviewing three persons for the pilot shift program this week. Tim Brady reported that sand bags had been staged at Big Thompson school and Drake for use by Canyon residents.

White gave an update on payments by CIRSA and FEMA for flood claims. The Department has received two payments for FEMA. One in the amount of \$5,727.23 which is for equipment lost by the Canyon Department during the flood. A check in the amount of \$30,724.69 for damage to the septic system at Station No. 8 and reimbursement of White's charges during the four days of the flood event. The District has received three checks from CIRSA/excess carrier as follows:

- \$16,424.27 for the loss of Station No. 7
- \$1,706.69 for loss of Canyon equipment
- \$3,011.20 for the loss of a pump damaged in the flood
- \$3,000.00 for the rent for apparatus removed from Station No. 7

White stated that it would be necessary to determine whether or not the septic system needs repair or replacement. President Legits volunteered to make the determination as he is qualified and has the equipment necessary to make that determination. Also, the site at Station No. 8 needs to be regraded and drainage needs to be repaired to allow the site to drain. White also stated that some of the payments from CIRSA were also part of the payments from FEMA and would need to be reimbursed to FEMA upon final determination of all claims and reimbursements.

There being no further business, the meeting was adjourned.

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Gregory A. White, Secretary/  
Assistant Treasurer

ATTEST:

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President