

REGULAR MEETING OF THE BOARD OF DIRECTORS
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at the Training Center on Wednesday, January 6th, 2016 at 3:00 P.M.

The following members were present:

Dave Legits, Mike McKenna, Barry Gustafson, Leroy Anderson and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District
Mark Miller, Loveland Fire Rescue Authority
Ned Sparks, Loveland Fire Rescue Authority
Greg Ward, Loveland Fire Rescue Authority
Renee Wheeler, Loveland Fire Rescue Authority
Bill Lundquist, Big Thompson Canyon Volunteer Fire Department
Tim Brady, Big Thompson Canyon Volunteer Fire Department
Bob Boggio, Rural Citizen

President Legits called the meeting to order.

White asked that, due to the relocation of the meeting to the Training Center, if any member had an objection to holding the meeting at this location. All Board members stated they had no objection to the relocation of the meeting. Wheeler confirmed that a sign had been placed at Station No. 2 directing any interested person to the Training Center for this meeting.

The minutes of the December 2nd, 2015 regular meeting were presented. Upon motion by Swanty, seconded by McKenna, and unanimously carried, the minutes were approved.

White presented the December 2015 and January 2016 bills. Upon motion by Gustafson, seconded by Anderson, the following bills were approved:

December 2015

Loveland Fire Rescue Authority (1)		\$ 185,193.00
Poudre Valley REA		
Canyon Facilities (2)	30.77	
Canyon Facilities (2)	36.70	67.47
City of Loveland		
Canyon Facilities (2)		99.89
Schrader Propane		
Canyon Facilities (2)		442.20
CenturyLink		
Canyon Facilities (2)		125.00
CenturyLink		
Canyon Facilities (2)		375.00
Colorado Special District Association		
Miscellaneous (5)		825.00
FedEx Office		
Miscellaneous (5)		110.76
Big Thompson Canyon Volunteer Fire Department		
Canyon Department (7)		3,585.32
Gregory A. White		

Legal Fees (12a)	1,850.00
Gregory A. White	
Administrative Fee (12b)	1,000.00
Board Secretary Fee (8a)	320.00
Haynie & Associates	
Bookkeeper Fee (8c)	350.00
Dave Legits	
Board Meeting (8b)	100.00
Mike McKenna	
Board Meeting (8b)	100.00
Barry Gustafson	
Board Meeting (8b)	100.00
Leroy Anderson	
Board Meeting (8b)	100.00
Jeff Swanty	
Board Meeting (8b)	100.00
TOTAL	\$ 194,843.64

January 2016

Loveland Fire Rescue Authority	\$ 377,962.00
Travis Mai	
Miscellaneous (5)	3,000.00
Colorado Special District Association	
Insurance – Comprehensive Auto & Liability (9a)	8,523.39
Colorado Special District Association	
Insurance – Workers' Compensation (9b)	4,094.19
TOTAL	\$ 393,579.58

White presented the Financial Report. He noted that the final tax revenues for 2015 showed that the District received approximately \$1,000 for property taxes and \$36,000 for specific ownership taxes over the 2015 budgeted amounts. White also noted that all line items for expenses were within the budgeted amounts over the budgeted amounts.

Chief Miller gave the Chief's Report. He asked if anyone had any questions or comments concerning the Monthly Report. There were no questions or comments.

Miller reported that on January 16, 2016 at the Ellis Ranch, the Department will be having an Appreciation Event. This format replaces the Awards Ceremony format and is designed to show the appreciation to the Department as a whole rather than individual members of the Department. The key note speaker will be Craig DeMartino, a local resident and motivational speaker.

Miller noted that the LFRA Board will hold its regular meeting on January 27, 2016 which will include a planning session for the Board for 2016.

On January 5, 2016, at the Loveland City Council meeting, the Department recognized citizens for their efforts in lifesaving activities. They were: Art Aldridge who rescued a choking child; Robert Morgan and Connor Quick who saved the life of a woman who drove her car into Lake Loveland during the Thanksgiving holiday.

Miller updated the Board on the Rossom Drive Property. There are two new offers for purchase of the property. One from the former purchaser which is for \$135,000 but is contingent upon development approval, and the second offer for \$135,000 in cash with no contingencies. The City anticipates countering the second offer.

The Department is moving forward with the annexation and Master Plan for the new Training Center property.

Miller briefed the Board on the recent reclassifications from ISO of the public protection classifications. They are as follows:

- All areas in the LFRA Service Area within five road miles of a fire station and within 1,000 feet of a fire hydrant – PPC Rating 2
- All areas in the LFRA Service Area within five road miles of a fire station and beyond 1,000 feet of a fire hydrant – PPC Rating 3
- All areas that are beyond five road miles of a fire station – PPC Rating 10
- Big Thompson Canyon Area. The area served by the Big Thompson Canyon Volunteer Fire Department has been rated separately. All areas within the Canyon response area and five road miles of Fire Station No. 8 in Drake – PPC Rating 4. All locations that are beyond five road miles of Fire Station No. 8 – PPC Rating 10.

Miller commented that this is a large improvement from the previous ratings and represents the commitment of the members of the Department, Loveland City Council, the Rural Board, and the Authority Board for the improvement in fire and emergency services for the LFRA Service Area.

Miller has requested that the ISO forward its maps for clarification of the various areas. He also noted that the new public protection classifications will be effective April 1, 2016. At that time, the Department will prepare a media release. Miller again thanked the Rural Board for its participation which allowed the improvements in the ISO public protection classifications to occur.

Director Swanty and Director Gustafson noted that the improvement in ISO classification does not necessarily translate to reduced fire insurance premiums for property. They noted that some insurance providers do not use ISO and that any reduction in fire insurance premiums tends to lag behind changes in the ISO classification.

Director McKenna inquired as to the status of the replacement of the radio tower including what occurs if the tower fails. Miller stated that there is a contingency plan in place in case of the loss of the tower. The Department anticipates that loss would only affect communication into buildings. Miller stated that once the steel has been received, which is scheduled to be in approximately 10 weeks, installation of the new tower will only take a few days.

Wheeler gave the Public Safety Administrator Report. The Authority is working on instituting the merit pay adjustment which has been welcomed by the employees. The Staff is working on grants including bunker gear grant for the Canyon and an AFG grant. Director McKenna commented that numerous grants have been received in the past and whether the receipt of grants will continue in the future. Director Wheeler commented that there is still grant money available but there is much more competition for grants. Also due to the level of funding for the Department, there are less well-funded organizations more likely to receive grant funding.

Chief Sparks gave the Community Safety Division Report. The Division continues to work on the Public Education Process which is a joint effort between the Loveland Police Department, the Authority, and TVEMS. Chief Sparks commented that development review is still going strong, particularly in the 2534 area. The Division is working with Scheels in 2534, as that project is moving rapidly forward.

Chief Ward gave the Operations Division Report. He reported on a significant incident on December 9th, 2015 on Concise Drive which is located just south of Carpenter Road. This was a house fire, which LFRA was the first response with PFA following shortly thereafter. There was excellent coordination between the two Authorities on this incident. At the same time, there was a serious auto accident at Highway 34 and Wilson which was responded to by a Berthoud Fire crew and apparatus due to the fact that the crew was training with LFRA at the time. Also, Front Range Fire Authority and Windsor/Severance provided back-up.

Canyon Chief Lundquist gave the Canyon Chief's Report. There were no significant calls during December 2015. The Canyon Department anticipates two new wildland seasonal volunteers and one new volunteer in the near future. The Canyon Department is half-way through its Officer Development class. Lundquist noted that there were 120 calls for 2015. He also noted that Canyon Volunteer Shelby Baker had been hired by LFRA.

President Legits asked White to report on the Draft IGA with Berthoud Fire concerning annexation of property south of County Road 14 (Campion Road), into the Town of Berthoud. White reviewed the contents of the IGA including the provision that properties annexed into the Town of Berthoud in the area running one-half mile south of County Road 14 from the Weld County line to County Road 23 (the Carter Lake Road) would be subject to exclusion from the Rural District and inclusion in to the Berthoud Fire District upon receipt of appropriate petitions from the owner of the annexed property. The IGA provides that upon issuance of a building permit within the property, Berthoud Fire would reimburse the Rural District all property tax revenues on a sliding scale starting at 60% of the first year down to 12% in the fifth year. There is also a two year period from the time of exclusion which would not trigger the start of the reimbursement period until the building permit.

White stated that it was his opinion, based upon the requirements of the State Statute, that the Rural District did not have the legal ability to successfully challenge a petition for exclusion for property that has been annexed into the Town of Berthoud. Also, White stated, and Miller concurred, it was his opinion it was not in the best interest of the Rural District to litigate with Berthoud Fire with regard to this matter. White stated that he and Miller had received limited information from Berthoud Fire concerning the anticipated build-out of development in the Heron Pointe project. White noted that the full build-out of the Heron Pointe project is projected at approximately \$9 million of assessed valuation. There is no timeframe on that build-out.

Following discussion, it was the consensus of the Board to table this matter until the February Rural Board meeting.

White stated that the Board need to adopt an administrative resolution for setting the regular meetings of the Board for 2016 and stating the place of posting of notices for the agendas for Rural Board meetings. Discussion ensued concerning the location of the February Board meeting. Chief Ward confirmed that the Training Center would be available for the February meeting with the Board then returning to Fire Station No. 1 for the rest of its regular meetings in 2016. Upon motion by McKenna, seconded by Swanty, and unanimously carried, the following Resolution was adopted:

A RESOLUTION ESTABLISHING THE 2016 MEETING LOCATION, TIME AND DATES, AND DESIGNATING THE LOCATION FOR POSTING MEETING NOTICES OF THE LOVELAND AND THE RURAL DISTRICT

WHEREAS, Section 32-1-903 (2) C.R.S. provides that the Rural Board shall determine a place of the regular meetings of the Board and posting of the notice of meetings; and

WHEREAS, pursuant to Section 24-6-402 C.R.S., the Rural Board is also required to provide full and timely notice of such meetings by annually designating a public place for posting of such notices that is within the local public body's boundaries.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT AS FOLLOWS:

Section 1. The regular Board meetings shall be held at Fire Station No. 1, 410 East 5th Street, Loveland, Colorado at 3:00 p.m. on the first Wednesday of each month

with the exception that the regular meeting of February 3, 2016 shall be held at the Training Center located at 100 Fire Engine Red Road, Loveland, Colorado.

Section 2. The designated location for the posting of meeting notices of the Rural District shall be at Canyon Station No. 8, 1461 Big Thompson Highway, Loveland, Colorado.

Section 3. The Rural Board designates the office of the Secretary, Gregory A. White, 1423 West 29th Street, Loveland, Colorado as the District's office.

Section 4. That this Resolution shall go into effect as of the date and time of its adoption.

During the time that the Department was determining the availability of the Training Center, the Board had a discussion with Chief Miller concerning the length of service of Fire Department members, turnover in the Department, and succession planning.

White stated that May 3, 2016 is the regular election of the District. He stated that Director McKenna's and Director Gustafson's terms were complete at that time. White requested that the Board adopt the following election resolution for the May 3, 2016 regular election of the District. Upon motion by Swanty, seconded by Anderson, and unanimously carried, the following Resolution was adopted:

RESOLUTION FOR THE MAY 3, 2016 REGULAR DISTRICT ELECTION

WHEREAS, pursuant to 1-5-208(1.5), C.R.S., the Board can authorize the Designated Election Official to cancel the election upon certain conditions;

NOW THEREFORE, be it resolved by the Board of Directors for the Loveland Rural Fire Protection District that: (1) the Board has named Gregory A. White as the Designated Election Official for the regular special district election scheduled for the 3rd day of May, 2016, and (2) the Board hereby authorizes and directs the Designated Election Official (DEO) to cancel said election and declare the candidates elected if at the close of business on the sixty-third day before the election there were not more candidates for director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates. The Board further authorizes and directs the Designated Election Official (DEO) to publish and post notice of the cancellation at each polling place (if applicable) and in the offices of the Designated Election Official (DEO), the Clerk and Recorder of Larimer County, and file a copy of this resolution along with a copy of the notice of cancellation with the Division of Local Government. The Designated Election Official (DEO) shall also notify the candidates that the election was canceled and they were elected by acclamation.

White requested if the Board had any nominees for appointment to the Fire Rescue Advisory Commission. None of the Board members indicated any nominees for appointment. This matter will be placed back on the February Board meeting agenda.

White and Legits reported that Ray Berg, who is the owner of the property and Lessor of the Ground Lease for the new Station No. 9 had offered to deed the station site to the Rural District. The only condition for deeding the property to the Rural District was that the Rural District was responsible for all costs necessary to allow the deeding of the property to occur. White reported that he had contacted Larimer County Planning and determined that a minor land division was necessary to subdivide the property. There is a \$1,000 filing fee and the necessity to have a surveyor prepare a plat plus any other costs and expenses for going through the approval process through Larimer County. It was the consensus of the Board that White and President Legits move forward with the

necessary steps for receiving Larimer County approval to allow Mr. Berg to transfer the property to the Rural District.

President Legits reported on Station No. 9. Currently the ceramic title is going in and the electrician is completing final work with final inspection in the near future. Legits anticipates receiving a TCO in the near future. President Legits reported that the expenses to date on Station No. 9 have been \$132,000 with \$42,000 of donated funds. There is approximately \$5,000 to \$10,000 costs left to be incurred. There remains \$5,000 balance in the account from the Rural District and \$6,000 in donations which appear to be sufficient to complete the project.

There being no further business, the meeting adjourned.

Gregory A. White, Secretary/Assistant Treasurer

ATTEST:

President