

REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station 1 on Wednesday, November 7<sup>th</sup>, 2012 at 5:30 P.M.

The following members were present:

Dave Legits, Barry Gustafson, Mike McKenna, Leroy Anderson and Jeff Swanty

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District  
 Randy Mirowski, Loveland Fire and Rescue Department  
 Merlin Green, Loveland Fire and Rescue Department  
 Ned Sparks, Loveland Fire and Rescue Department  
 Renee Wheeler, Loveland Fire and Rescue Department  
 Bill Lundquist, Big Thompson Canyon Volunteer Fire Department  
 Members of Loveland Fire and Rescue Department  
 Jerry Ward  
 Evelyn King

President Legits called the meeting to order.

The minutes of the October 3<sup>rd</sup>, 2012 regular meeting were presented. Upon motion by Gustafson, seconded by Swanty, and unanimously carried, the minutes were approved.

White presented the October 2012 bills. Upon motion by Swanty, seconded by Gustafson, and unanimously carried, the following bills were approved:

Loveland Rescue Fire Authority (1) September	<b>\$ 166,692.00</b>
City of Loveland	
Electricity (2)	54.04
Electricity (2)	13.09
	<b>67.13</b>
Poudre Valley REA	
Electricity (2)	41.53
Qwest	
Miscellaneous (5)	100.00
Qwest	
Miscellaneous (5)	500.00
Ron Anderson Memorial Fund	
Miscellaneous (5)	75.00
Coren Printing	
Election (13)	763.46
Bridget Cassidy	
Election (13)	1,493.75
Hughes Associates Inc.	
Fire Prevention (14)	1,750.00
Gregory A. White	
Legal Fees (11 a)	2,655.00
Gregory A. White	
Administrative Fee (11 b)	1,000.00
Board Secretary Fee (7 a)	316.67

Donna Holst	
Bookkeeper Fee (7c)	<b>468.33</b>
Dave Legits	
Board Meeting (7b)	<b>50.00</b>
Barry Gustafson	
Board Meeting (7b)	<b>50.00</b>
Mike McKenna	
Board Meeting (7b)	<b>50.00</b>
Jeff Swanty	
Board Meeting (7b)	<b>50.00</b>
Leroy Anderson	
Board Meeting (7b)	<b>50.00</b>
TOTAL	<b>\$ 176,172.87</b>

White presented the Financial Report. He noted that income and expenditures were within budgeted parameters. White stated that he had recently renewed the Home State Bank CD for another six months. Home State Bank was the only local financial institution interested in CDs for Rural District funds. White also stated that he had received information from Director Gustafson on other potential investment opportunities and he would place that information on the December agenda.

White gave a report on the mill levy election. The final unofficial results posted at approximately 4:00 p.m. on November 7, 2012, show a total of 10,045 votes on Ballot Issue 5F with 5,845 – Yes and 4,200 – No for a 58.19% favorable vote. Members of the Board individually thanked all those involved for their efforts to pass this Ballot Issue. President Legits requested that the firefighters report on their efforts. Dan Engelhart reported that they had raised approximately \$3,000 in contributions and thanked Board members and other people present who had made contributions. This allowed the firefighters to purchase signs, t-shirts and print handouts. The six weekends prior to Election Day, approximately eight to ten firefighters per day participated in the door-to-door campaign. Zach Sullivan was responsible for the routes which enabled the firefighters to identify eligible electors. Engelhart stated that the most important function was educating the individual electors as to where their fire service came from and the relationship of the Rural District to the Fire Authority and Loveland Fire and Rescue.

Director McKenna individually thanked all those who participated in the campaign. McKenna noted that the passage of the mill levy increase gives the Rural District five years, along with the Fire Authority, to deal with issues concerning the level of Rural District financial participation in the Fire Authority, upgraded facilities, and the other issues that had been identified by the Board in the past. It was his opinion that consideration should be given to sales tax contribution of Rural citizens to the City's General Fund which he estimated at approximately \$7 million per year. Chief Mirowski commented that he agreed with Director McKenna that the passage of Ballot Issue 5F did give an opportunity for the Fire Authority Governance Model to grow, mature and prove its value as the appropriate governance model for the City and the Rural District.

White read a draft of a letter that he suggested should be sent by President Legits on behalf of the Board of Directors to the Reporter Herald for publication. It was the consensus of the Board that President Legits use White's verbage along with any other verbage President Legits deems appropriate.

President Legits stated that it was his opinion, which was echoed by all Board members, that the Rural District website contain a history of attempts at mill levy

increases of the Rural District, and also financial projections so that Rural electors could keep up-to-date on those two issues. White stated that he would make arrangements to update the website with regard to these two issues.

Chief Mirowski gave the Chief's Report. He noted, with enthusiasm, there was now no need for the service reduction proposal that he and the Department had been working on for the past several months. He stated that the PPA presentation will be postponed until such time as the Board desires to view the presentation. He provided the Board with a Memo concerning mutual aid burns with surrounding fire departments. He commended Chief Greg Ward for his work with regard to this matter. This continues the improvement of relationships with surrounding departments that are key to providing service to the Fire Authority when needed.

Renee Wheeler gave the Public Safety Administrator's Report. She provided the Board with the July through September, Issue No. 3 of the Budget Biz. She reviewed the contents of the report with the Board. Director Swanty commented on the budget graphic on the last page of the report. Chief Mirowski stated that this is one of the issues that will be discussed at the Fire Authority Board Retreat in December.

Chief Green gave the Community Safety Division Report. He stated that the draft contract to purchase the three acres for purchase price of \$75,000 for Station No. 2 will be sent to the owners of the property on November 8, 2012. A hearing has been scheduled for December 17, 2012 in front of the Larimer County Commissioners for their review and approval of the necessary land division to enable the transfer of the property from the property owners to the City. He and the City are continuing to discuss annexation and zoning issues for the property.

Chief Sparks gave the Operations Division Report. Six of the part-time firefighters will be put on full time status in 2013. The timing is still being worked out by the Department. There are seven new reserves who have completed their training and may move to part-time status depending on their personal situations.

Sparks reported that Station No. 6 is nearing completion. The contractor is completing the punch list and other minor construction related activities. The work is scheduled to be completed on December 1, 2012. Upon motion by Swanty, seconded by McKenna, and unanimously carried, the Board moved the December 5, 2012 regular meeting of the Board to be moved to Station No. 6.

Canyon Chief Bill Lundquist gave the Canyon Chief's report. He noted that there had been no major incidents during the previous month. The Canyon Department will be electing a new Assistant Chief to replace James Weber.

White stated it was necessary to appoint the two representatives of the Rural Board to the Loveland Fire Rescue Authority for 2013. Upon motion by Gustafson, seconded by Anderson, and unanimously carried, Director Swanty and President Legits were reappointed as the two representatives on the Fire Authority Board for 2013.

There being no further business the meeting adjourned.

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Gregory A. White, Secretary/Assistant Treasurer

ATTEST:

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President