

REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station No. 1, 410 East 5<sup>th</sup> Street, Colorado on Wednesday, October 3<sup>rd</sup>, 2012 at 5:30 p.m.

The following members were present: Dave Legits, Mike McKenna, Barry Gustafson, Leroy Anderson and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District  
Chief Randy Mirowski, Loveland Fire and Rescue Department  
Merlin Green, Loveland Fire and Rescue Department  
Renee Wheeler, Loveland Fire and Rescue Department  
Bill Lundquist, Big Thompson Canyon Volunteer Fire Department

President Legits called the meeting to order.

The minutes of the September 5<sup>th</sup>, 2012 regular meeting were presented. Upon motion by Swanty, seconded by Gustafson, and unanimously carried, the minutes were approved.

White presented the September 2012 bills. Upon motion by Gustafson, seconded by Swanty, and unanimously carried, the following bills were approved.

Loveland Fire Rescue Authority (1)	\$	<b>120,440.00</b>
City of Loveland		
Electricity (2)	55.74	
Electricity (2)	13.49	<b>69.23</b>
Poudre Valley REA		
Electricity (2)		<b>58.05</b>
Schrader Propane		
Propane (2)		<b>809.40</b>
Qwest		
Miscellaneous (5)		<b>100.00</b>
Qwest		
Miscellaneous (5)		<b>500.00</b>
Coren Printing		
Election Expense (13)		<b>2,844.37</b>
Larimer County Assessor		
Election Expense (13)		<b>25.00</b>
Larimer County Clerk and Recorder		
Election Expense (13)		<b>25.00</b>
United States Postal Service		
Office Supplies and Expense (9)		<b>45.00</b>
Gregory A. White		
Legal Fees (11a)		<b>4,050.00</b>
Gregory A. White		
Administrative Fee (11b)		<b>1,000.00</b>
Board Secretary Fee (7a)		<b>316.67</b>
Donna Holst		
Bookkeeper Fee (7c)		<b>468.33</b>

Dave Legits	
Board Meeting (7b)	<b>50.00</b>
Barry Gustafson	
Board Meeting (7b)	<b>50.00</b>
Mike McKenna	
Board Meeting (7b)	<b>50.00</b>
Leroy Anderson	
Board Meeting (7b)	<b>50.00</b>
Jeff Swanty	
Board Meeting (7b)	<b>50.00</b>
<b>TOTAL   \$ 131,001.05</b>	

White presented the financial report.

White updated the Board on the mill levy election. The District has arranged for the mailing of 5,100 of the Factual Summaries to all property owner households in the District who are eligible to vote in the November 6, 2012 election. White stated that the District will mail additional Factual Summaries to eligible electors who do not own property in the District. Hopefully, that mailing will be within the next week. White noted that the TABOR Notice has been mailed by Larimer County pursuant to the coordinated election procedures. The District was responsible for providing the property owner mailing list for all eligible electors to the County.

Mirowski and Swanty briefed the Board on activities of the Firefighters with regard to campaigning for the election. Swanty requested that Board members and any other parties write letters to the Reporter Herald and also, if available, participate with the firefighters in contacting local residents.

Chief Mirowski presented the Chief's Report. He stated that the Strategic Plan has been approved by the Rural Board, Loveland City Council and the Fire Authority Board. Approximately one-half of all personnel in the Department have been briefed and received their individual copies of the Strategic Plan. Mirowski noted that following briefing of all LFR personnel, he would schedule a briefing with the Canyon Department personnel.

Mirowski provided the Board with a copy of the September, 2012 Fire Chief's Monthly Report. He noted that it details numerous activities of the Department in the previous month.

Due to time constraints, the presentation on Positive Pressure Attack (PPA) will be moved to the November Board meeting.

Renee Wheeler presented the Public Safety Administrator's Report. Wheeler briefed the Board on the budget schedule for the Fire Authority. The Fire Authority has approved its 2013 Budget which needs to be approved pursuant to the terms of the IGA by both the Loveland City Council and the Rural Board. The Loveland City Council will finalize its approval at the second reading before the City Council on October 16, 2012. The appropriations for the 2013 Budget will be done at the December Fire Authority Board meeting.

Wheeler presented a Memo dated October 3, 2012 which summarized the 2013 Fire Authority Budget and the 2013 Fee Schedule. The total 2013 proposed budget for the Fire Authority is \$9,878,290. This is a 15.5% increase over the 2012 Budget. Wheeler stated that compensation and benefits for personnel is 76% of the total Budget, supplies 4%, services including services from other City

Departments 18%, and capital is 2% of the total Budget. White noted that except for the purchase of the Type 6 Engine, all major capital expenses were still the responsibility of the City through 2015, and also that the Station No. 6 expansion budgeted in the 2013 Budget was totally from City funds. The Rural District is not responsible for any of these major capital item costs nor Station No. 2 relocation costs. Following discussion, upon motion by Swanty, seconded by Anderson, and approved on a 4 to 1 vote with Director McKenna voting No, the 2013 Fire Authority Budget and Fee Schedule as submitted by the Fire Authority Board was approved by the Rural Board.

McKenna stated that his No vote was based upon the adoption of this Budget prior to the results of the November 6, 2012 mill levy election. McKenna stated that it was his opinion that there should be more consideration as to timing of reductions in expenses in the event that the mill levy increase does not pass. McKenna stated that he felt there needed to be more discussion on the amount of reserves to be retained by the Rural District in 2013 in the event of failure of the mill levy election. Director Swanty stated on behalf of the Fire Authority Board that the Board was well aware of this issue, and in the event that the mill levy increase does not pass, that the Fire Authority Board will immediately begin to discuss constraints on expenses. Chief Mirowski reminded the Board that the Department is in the process of reviewing possible reduction of services including elimination of emergency medical response in the Rural District and reduction of response to other incidents in accordance with the direction given by the Fire Authority Board at its September meeting. These reductions will be reviewed by the Fire Authority Board in the event that the mill levy increase does not pass.

White stated that the Rural District's 2013 Budget will be presented to the Board for final review at the December meeting in order to take into consideration the results of the November 6, 2012 mill levy election.

Chief Green gave the Community Safety Division Report. He noted the success of the Emergency Preparedness Expo which was attended by approximately 1,200 people. With regard to Station No. 2, the survey is complete and the Department is moving forward with a minor land division through Larimer County in order to split off the approximate three acre parcel for purchase by the City. The Department is in the process of formulating a RFP for architectural services. The Department still anticipates completion of Station No. 2 by the end of 2014.

In the absence of Chief Sparks, Chief Mirowski presented the Operations Report. He noted that Department activities were outlined in the September Monthly Report. Remodeling of Station No. 6 is going well with anticipation that the project will be complete by the end of November.

Mirowski noted that the administrative management for the paid pension fund is now being done by ICMA.

Canyon Chief Lundquist gave the Canyon Department report. There were no significant calls in the last month. James Weber has resigned as Assistant Chief due to a change in job status. He will remain on the Department for the immediate future. Two other Department members have resigned. The Department has three live fire trainings with LFR and Estes Park scheduled for later this month. The Department is considering running a new Firefighter Academy with Estes Park this winter.

There being no further business, the meeting was adjourned.

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Gregory A. White, Secretary/  
Assistant Treasurer

ATTEST:

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