

REGULAR MEETING OF THE BOARD OF DIRECTORS  
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT

The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station 1 on Wednesday, September 7<sup>th</sup>, 2011 at 5:30 P.M.

The following members were present:

Dave Legits, Mike McKenna, Leroy Anderson and Jeff Swanty

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District  
Randy Mirowski, Loveland Fire and Rescue Department  
Ned Sparks, Loveland Fire and Rescue Department  
Merlin Green, Loveland Fire and Rescue Department  
Michael Cerovski, Loveland Fire and Rescue Department  
Bill Lundquist, Big Thompson Canyon Volunteer Fire Department  
Jerry Ward

President Legits called the meeting to order.

The minutes of the August 3<sup>rd</sup>, 2011 regular meeting were presented. Upon motion by McKenna, seconded by Anderson, and unanimously carried, the minutes were approved.

White presented the August 1 2011 bills. Upon motion by Swanty, seconded by McKenna, and unanimously carried, the following bills were approved.

City of Loveland		
Electricity (2a)	60.57	
Electricity (2a)	10.75	<b>71.32</b>
Poudre Valley REA		
Electricity (2a)		<b>23.49</b>
Qwest		
Miscellaneous (5)		<b>100.00</b>
Qwest		
Miscellaneous (5)		<b>490.00</b>
Larimer County Clerk		
Miscellaneous (5)		<b>8.20</b>
Henry' s Pub		
Miscellaneous (5)		<b>75.00</b>
Colorado Secretary of State		
Miscellaneous (5)		<b>10.00</b>
Gregory A. White		
Legal Fees (13a)		<b>2,475.00</b>
Gregory A. White		
Administrative Fee (17b)		<b>1,000.00</b>
Board Secretary Fee (8a)		<b>300.00</b>
Donna Holst		
Bookkeeper Fee (8c)		<b>450.00</b>

Dave Legits		
Board Meeting (8b)		<b>50.00</b>
Barry Gustafson		
Board Meeting (8b)		<b>50.00</b>
Mike McKenna		
Board Meeting (8b)		<b>50.00</b>
Leroy Anderson		
Board Meeting (8b)		<b>50.00</b>
Jeff Swanty		
Board Meeting (8b)		<b>50.00</b>
TOTAL		<b>\$ 5,253.01</b>

White presented the Financial Report. He noted that revenues continued to track above budgeted amounts and expenditures were below budgeted amounts. However, White did provide the Board with a report as to the August 25, 2011 Certification of Valuation by Larimer County Assessor for the Rural District. The new Certification of Valuation shows a gross total taxable assessed valuation of \$229,682,000 as opposed to the previous year's assessed valuation of \$241,885,000. This represents a 5% decrease in assessed valuation which will result in a 5% loss of property tax revenue in 2012. This new assessed valuation for the Rural District will be taken into consideration in the 2012 Budget and also with regard to projections for future revenue for the District.

President Legits requested that Jerry Ward speak to the Board concerning the mill levy election. Ward briefed the Board on his background in the fire service. Ward stated that he had 32 years in the fire service in three Northern Colorado Departments including the chief's position until his retirement in 2008. All three Departments served fire protection districts. During that time, he participated in seven mill levy or bond elections in which five of those elections passed with two failing. He stated that he was willing to volunteer his time to provide assistance to the Rural District for the upcoming mill levy election. He feels that he can provide input with regard to election issues, prepare materials including news releases and power points, advise the Rural Board and any political action committee as his thoughts on the mill levy election. He did state that he is a resident of the City of Loveland and therefore did not feel he was the appropriate person to be a spokesperson for the Rural District in the upcoming mill levy election. Ward answered several questions for the Rural Board concerning his experience. Following this discussion, it was the unanimous consensus of the Rural Board that Mr. Ward would be an invaluable asset to the Rural District and any political action committee formed with regard to the upcoming mill levy election, and thanked Mr. Ward for his decision to volunteer his time for the upcoming mill levy election.

Chief Mirowski gave the Chief's Report. He stated that the Fire Authority Review Committee is now the Fire Authority Transition Team whose purpose is to identify transition issues for the January 1, 2012 start of the Loveland Fire Rescue Authority. In its last meeting, the Transition Team identified numerous issues that need to be addressed prior to January 1, 2012. The next meeting scheduled for Friday, September 9, 2011, which will focus on identifying who is responsible for individual tasks with regard to transitional issues. Also, the Transition Team intends to attend a Poudre Fire Authority Board meeting to observe how Poudre Fire Authority Board handles Authority issues. Mirowski stated that he has been informed by City Manager Cahill that Mr. Cahill will be the City Manager's representative on the Authority Board and will begin to attend Transition Team meetings in the near future. Also, it is hoped that Mayor Gutierrez, who is currently running unopposed, will continue to represent the City as one of the City Council appointed members. Councilman Heckel is not running for re-election and

therefore will not be available for the second City Council position on the Authority Board.

White discussed the need for the Rural Board to appoint its two representatives for the Authority Board. Director McKenna stated that it was his opinion that Director Swanty and President Legits should continue to serve in this capacity as they have the most knowledge with regard to these matters, have been on various Fire Authority Committees during the past number of years, and were the two Board members who were most qualified to be appointed. White stated that the Fire Authority IGA did not specify terms for Rural Board members on the Authority Board, and that it was his opinion that an original one year term would be appropriate. Upon motion by McKenna, seconded by Anderson, and unanimously carried, the Rural Board appointed Director Swanty and President Legits to be the two Rural Board members on the Loveland Fire Authority Board for the 2012 calendar year.

Mirowski reported regarding to the Strategic Plan. The Fire Authority IGA requires the Authority to adopt the Strategic Plan within the first six months of 2012. It is the intent of the Department to have the Strategic Plan completed in the first quarter of 2012 in order to allow appropriate time for the Authority Board to review the Strategic Plan. FRAC has agreed to assist with the drafting and review of the Strategic Plan. FRAC is a citizen board which will provide necessary citizen input to the Strategic Plan. Currently, five of the ten sections of the Plan have been drafted. As FRAC is currently composed of only Loveland citizens, with Director Anderson being the Rural Board representative on FRAC, it is Mirowski's opinion that an additional representative of the Rural Board would be ideal with regard to the review of the Strategic Plan. After discussion, upon motion by McKenna, seconded by Anderson, Director Swanty was appointed by the Rural Board to serve as an additional member of FRAC.

Chief Mirowski reported on the City Budget process. The Department has participated in Staff Review of the Department's Budget for 2012. The proposed 2012 Department Budget is a flat budget of \$7.9 million. This is an increase of approximately \$300,000 from the 2011 Budget. However, that increase is revenue neutral as revenues have been added to cover expenditures for vehicle maintenance and SAFER Reimbursement Program. Mirowski reported that the Department is finalizing three grants which need to be filed this month. They are grants for Self Contained Breather Apparatus (SCBA) in the amount of \$400,000, Radios in the amount of approximately \$900,000, and AEDs in the amount of \$50,000. Hopefully, the Department will be successful with regard to these grants as the Department does not have any funds budgeted for these capital expenditures in these areas.

Mirowski gave a brief report on the part-time paid program. This program is going very well and is a valuable asset to the Department. The SAFER grant has funded this program for 2011-2012 with the Department responsible for the funding of the program in 2013.

Ned Sparks gave the Operational Report. The Volunteer Academy is starting in October. The Blue Card Program is being utilized by other Departments for training. The Department has conducted mutual aid training with different night trainings involving LFR, Poudre Fire Authority, Johnstown Fire, Windsor-Severance Fire, Berthoud Fire and the Big Thompson Canyon Department. Canyon Chief Lundquist commented on this training attended by the Canyon Department with regard to its benefits to the Canyon Department and thanked LFR for inclusion of the Canyon Department in this training.

Mirowski and Sparks briefed the Board with regard to certain events involving the ten year anniversary of 9-11. The Department will participate in those events on a regional basis.

Chief Green gave the Community Safety Division Report. The Code Enforcement Department is dealing with issues involving foreclosed properties which have become nuisances. The Department anticipates more of these properties will probably become issues in the future. The Department's Emergency Preparedness Expo will be held this Saturday at JAX. Carie Dann of Poudre Fire Authority has been hired to replace Romeo Gervais as Deputy Fire Marshall. Green is currently working on the 2009 International Fire Code with regard to local amendments. When that project is done, that will be brought before the Rural Board for review.

Chief Bill Lundquist gave the Canyon Chief's report. The Firefighter I Academy with Estes Park Fire will begin this October with the Canyon having four firefighters participating.

President Legits requested that the Board discuss the upcoming mill levy election and the need to begin active campaigning with regard to this matter. Following discussion, six individuals were identified with regard to the Steering Committee being: Don Marostica, Bill Lundquist, Chief Mirowski, Director Gustafson, President Legits, and Secretary White. Director Swanty would be an alternative for the two Board members if they were unable to attend any meetings. It is the intent to have this Committee meet on a regular basis for the remainder of 2011 to develop strategy for the mill levy election. White stated he would organize the first meeting of the Committee.

The Board viewed the video of a recent incident involving a semi-trailer which ran off I-25 into the Little Thompson River. LFR was the responding agency.

There being no further business the meeting adjourned.

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Gregory A. White, Secretary/Assistant Treasurer

ATTEST:

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President