

**SPECIAL MEETING OF THE BOARD OF DIRECTORS  
OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT**

A special meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at 1423 West 29<sup>th</sup> Street on Friday, October 21, 2011 at 3:00 P.M.

The following members were present: Dave Legits, Barry Gustafson, Leroy Anderson and Jeff Swanty.

Also present were:

Greg White, Secretary, Loveland Rural Fire Protection District  
Chief Randy Mirowski, Loveland Fire and Rescue  
Renee Wheeler, City of Loveland  
Bill Lundquist, Big Thompson Canyon Volunteer Fire Department  
City Manager Bill Cahill, City of Loveland

President Legits called the meeting to order. He requested that Chief Mirowski report to the Board concerning Fire Authority administration. Chief Mirowski gave a brief history of his review of needs of both the administrative support for LFR and the Fire Authority. Mirowski stated that from his perspective, the Department as it currently exists, did not have adequate administrative support for its own administrative and budget needs, as well as any future needs of the Fire Authority. He provided this information to City Manager Cahill. The result of the discussion was that Renee Wheeler, Assistant City Manager, will move to the newly formed position of the Public Safety Administrative Director as of November 5, 2011. Renee will report to Chief Mirowski. Renee will be tasked to provide administrative support for the Fire Department including budgeting, along with administrative support for the Fire Authority. In order to also fulfill the need for modeling expansion and long range planning for the Loveland Police Department, City Manager Cahill had requested that for a limited period 25% of her time will be devoted to the Police Department. Renee's office will be in the Fire Administration Building.

The City will be responsible for funding all of Renee's salary and benefits for the remainder of 2011 and 2012, then she will be funded through the Fire Authority beginning 2013. In order to have funds available in 2013, Ned Sparks, who is currently overseeing operations will add the Volunteer/Part-Time Coordinator to his list of duties and the Department will eliminate a future administrative assistant. This will result in the savings of approximately \$10,000 in staffing costs in 2013.

City Manager Cahill briefed the Board on his thoughts with regard to this change including the City's commitment to provide the Fire Authority with necessary administrative services.

Renee remarked that she had determined during the previous years' discussion of the Fire Authority and her work in that project, that she is very committed to the Fire Department and moving forward with the Fire Authority. She felt that her skills would be a good fit for this new position. She also stated that her family history is in the fire service, and she feels very comfortable and is extremely pleased to be moving into this new position.

White, Legits and Swanty all commented with regard to their experiences with Renee and her excellent abilities, skills and personality. All members of the Fire Board expressed their appreciation to City Manager Cahill and Renee Wheeler for this announcement and ongoing commitment to the Fire Authority.

There being no further business the meeting was adjourned

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Gregory A. White, Secretary  
Assistant Treasurer

ATTEST:

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President