The regular meeting of the Board of Directors of the Loveland Rural Fire Protection District was held at Station 1 on Wednesday, November 2nd, 2011 at 5:30 P.M.

The following members were present:

Dave Legits, Mike McKenna, Barry Gustafson, Leroy Anderson and Jeff Swanty.

Also present were:

- Greg White, Secretary, Loveland Rural Fire Protection District
- Randy Mirowski, Loveland Fire and Rescue Department
- Ned Sparks, Loveland Fire and Rescue Department
- Merlin Green, Loveland Fire and Rescue Department
- Bill Lundquist, Big Thompson Canyon Volunteer Fire Department

President Legits called the meeting to order.

The minutes of the October 5th, 2011 regular meeting were presented. Upon motion by McKenna, seconded by Anderson, and unanimously carried, the minutes were approved.

The minutes of the October 21st, 2011 special meeting were presented. Upon motion by Gustafson, seconded by Swanty, and unanimously carried, the minutes were approved.

White presented the October 2011 bills. Upon motion by Swanty, seconded by Anderson, and unanimously carried, the following bills were approved.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>City of Loveland</td>
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<tr>
<td>Electricity (2a)</td>
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<tr>
<td>Electricity (2a)</td>
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<tr>
<td>Poudre Valley REA</td>
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<td>Electricity (2a)</td>
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<td>Qwest</td>
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<tr>
<td>Miscellaneous (5)</td>
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<td>Miscellaneous (5)</td>
<td>490.00</td>
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<td>Hiratsuka &amp; Schmitt, LLP</td>
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<td>Accounting and Audit (12)</td>
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<td>Legal Fees (13a)</td>
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<td>Administrative Fee (17b)</td>
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<td>Board Secretary Fee (8a)</td>
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<td>Donna Holst</td>
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<td>Bookkeeper Fee (8c)</td>
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<td>Dave Legits</td>
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<tr>
<td>Board Meeting (8b)</td>
<td>50.00</td>
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White presented the Financial Report. He noted that revenues were above budgeted amounts for this time of the year. He did not anticipate a deficit in the amount of real property taxes and specific ownership taxes received by the District for 2011.

Chief Mirowski gave the Chief’s Report. He stated that the Department was in the process of providing more information to the Loveland City Council and the Rural Board. The goal is to provide more information to the political bodies on significant incidents. The Department will also be providing a monthly Fire Chief Report.

Mirowski briefed the Board on the Fire Authority Transition Team. The Team has prioritized issues and items to be done prior to January 1, 2012. The next Transition Team Meeting will be on November 10, 2011, with a tentative meeting scheduled for November 17, 2011 in case that is necessary. The first meeting of the Fire Authority Board will be December 15, 2011.

Mirowski then next discussed staffing changes. As the Board was briefed at the Special Meeting on October 21, 2011, Renee Wheeler will be joining the Department as the Public Safety Administration Director effective November 7, 2011. During 2012 she will devote 75% to the Fire Department and the Fire Authority, and 25% to the Police Department. It is anticipated that beginning in 2013 that she will be devoting all of her activities to the Fire Department and the Fire Authority.

The Department continues to emphasize regional activity with other departments.

Mirowski stated that the last week in October was a busy week for the Department. The week started with the Fort Collins fire which the Department responded to on Sunday and Monday. On Tuesday was the snow storm which resulted in the EOC being activated from Tuesday A.M. through Friday. Also, on Thursday there were two structure fires. The Department was active during this entire week with personnel responding in a professional and effective manner. Director McKenna complimented the Department for an incident on Morning Drive on Wednesday morning. His observation was that the Department provided a professional, proficient, and rapid response to the incident.

Ned Sparks gave the Operational Report. There were seven volunteers that graduated from the Firefighter Academy and are being integrated into operations. The Department continues the Blue Card Training both inter-departmentally and with other surrounding departments. The demand for Blue Card Training from other departments is being reviewed as the Department does not have sufficient assets to provide the training that is being requested.

Mirowski briefed the Board on apparatus purchases. The City has already budgeted in 2012 for an engine. The Department has requested that this engine be sole sourced through SVI and ordered in 2011. This will result in considerable
savings to the Department. However, this needs City Manager approval for a sole source contract. In the event that this is sole sourced, the Department anticipates that the savings may be used to start the process of acquiring a Type 6 Engine which is needed by the Department.

Chief Green gave the Community Safety Division Report. He briefed the Board on the activation and performance of the EOC during the recent snow storm. Response was a coordinated effort involving fire, police, public works, water and parks. He complemented all of the departments for their activities, dedication and response to this incident. He noted that there were no injuries among any Loveland personnel with regard to this response.

Chief Bill Lundquist gave the Canyon Chief’s report. The Firefighter I Academy is continuing. Lundquist is meeting individually with all members of the Canyon Department to ascertain their goals and future activities with the Department.

White reported on the Mill Levy Committee. The first meeting of the Committee was held on October 27, 2011. The next meeting is scheduled for November 10, 2011 with meetings every two weeks through the end of the year. The first meeting of the Committee focused on information with regard to the City, the Rural District, and the Fire Authority. The next meetings will focus on the mill levy election itself and the necessary activities of the Committee with regard to this election.

President Legits opened the 2012 Budget hearing. White presented the 2012 Budget. White reviewed the budget line by line with the Board and answered questions concerning the 2012 Budget. White reported that he had received no communications regarding the budget from any interested party. Following discussion, Legits closed the public hearing. Upon motion by McKenna, seconded by Swanty, and unanimously carried, the following resolutions were approved:

RESOLUTION

WHEREAS, the Board of Directors of the Loveland Rural Fire Protection District has appointed Gregory A. White, Secretary-Assistant Treasurer, to prepare and submit a proposed Budget to said governing body at the proper time; and

WHEREAS, Gregory A. White, Secretary-Assistant Treasurer submitted a proposed Budget to this governing body for its consideration; and

WHEREAS, upon due and proper published notice, said Budget was open for inspection by the public at a designated place, a public hearing was held on November 2, 2011, and interested taxpayers were given the opportunity to file or register any objections to said proposed Budget; and

WHEREAS, whatever increase may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT;

Section 1. That estimated expenditures for each fund are as follows:

A. General Fund: $1,780,464
B. Vehicle Self-Insurance Fund: $339,900

TOTAL: $2,120,364

Section 2. That estimated revenues are as follows:

A. General Fund:

   From general property tax levy: $1,333,997
   From sources other than general property tax: $446,467
   TOTAL REVENUES: $1,780,464

B. Vehicle Self-Insurance Fund:

   From general property tax levy: $0
   From sources other than general property tax: $339,900
   TOTAL REVENUES: $339,900

Section 3. That the Budget is submitted and hereinabove summarized by fund, be, and the same hereby is, approved and adopted as the Budget of the Loveland Rural Fire Protection District for 2012.

RESOLUTION

WHEREAS, the Board of Directors of the Loveland Rural Fire Protection District adopted the annual Budget in accordance with the Local Government Budget Law on November 2, 2011; and

WHEREAS, the Board of Directors of the Loveland Rural Fire Protection District have made provisions therein for revenues in an amount equal to or greater than the total proposed expenditures set forth in said Budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the Budget to provide for the operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT.

Section 1. The following sums are hereby appropriated from the revenues of each fund, to each fund, for the purpose stated therein:

   General Fund: $1,780,464
   Capital Outlay: $25,000
   Contingent: $50,000
   Current Operating Expenses: $1,695,733
   TABOR Reserve $9,731

Total: $1,780,464

Vehicle Self-Insurance Fund $339,900
RESOLUTION

WHEREAS, the Board of Directors of the Loveland Rural Fire Protection District has adopted the annual budget in accordance with the local government budget law on November 2, 2011; and

WHEREAS, the amount of money from real property tax assessments necessary to balance the budget for the general operation expense is $1,333,997 for the General Fund; and

WHEREAS, the 2011 valuation for the assessment for the Loveland Rural Fire Protection District is $229,682,708.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LOVELAND RURAL FIRE PROTECTION DISTRICT.

Section 1. For the purpose of meeting all general operating expenses for the Loveland Rural Fire Protection District during the 2012 Budget year, there is hereby levied a tax of 5.808 mills upon each dollar of the total valuation for assessment for all taxable property within the Loveland Rural Fire Protection District for the year 2012.

Section 2. The Secretary-Assistant Treasurer is hereby authorized and directed to certify to the County Commissioners of Larimer County, Colorado, the mill levy for the Loveland Rural Fire Protection District as herein above determined and set.

White presented an IGA between the City and the Rural District for the Fire Authority. The purpose of this IGA is to confirm the lease of real and personal property to house and equip the Fire Authority by the City and the Rural District, and the assignment of personnel by the City to the Fire Authority. The IGA incorporates the applicable provisions of the Fire Authority IGA with regard to this matter. The IGA provides that replacement of any damaged, destroyed or worn out fire equipment or apparatus leased from the City or the Rural District to the Fire Authority is the responsibility of and in the sole discretion of the individual entity owning such fire equipment or apparatus. The IGA also provides that the fire equipment and apparatus currently being used by the Big Thompson Canyon Volunteer Fire Department is not leased to the Fire Authority and remains with the Rural District for use by the Big Thompson Canyon Volunteer Fire Department. The IGA further provides that in the event of termination of the Fire Authority that fire equipment, apparatus and fire stations will be returned to the leasing entity with personnel returning to the City. Upon motion by Swanty, seconded by Anderson, and unanimously carried, the Board approved the IGA subject to any minor modifications of the IGA which are approved by White.

Chief Mirowski stated that the Department and Thompson Valley Emergency Medical Service are being given a Community Regional EMS Award for community cooperation. He stated this recognizes the excellent relationship with regard to providing EMS services to the Loveland area provided by both LFR and TVEMS.

There being no further business the meeting adjourned.
ATTEST:

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President